



Supported Learning

Ealing, Hammersmith & West London College



Contents

Introduction	2
Acton Campus	3
Hammersmith Campus	6
Southall Campus	7
West London Mental Health Trust Work Rehab	9
Cowgate Day Centre, Greenford	10
Carlton Road Day Centre, Acton	10
Full Cost Courses	11
Our Campuses - How to find us	12
Who to Contact	12

Employability 

Introduction

We believe that everyone should be given the opportunity to achieve success through education. Our Supported Learning division welcomes students with a variety of moderate, severe, and profound learning difficulties and disabilities, including:

- Autism
- Asperger Syndrome
- Challenging behaviour
- Mental health issues
- Physical disabilities

Our learning programmes are individually tailored to suit each student and are taught through realistic working environments in a creative and imaginative way. Our florist and gift shop and our retail outlet in Norwood Green give students the opportunity to learn skills that are valued by employers and the confidence to take part in realistic work-related activities.

Our focus on employability helps us to provide education of the highest quality - we believe that everybody has the potential to achieve, whatever their ability or background.

Our courses are aimed at promoting independent living skills and progression into employment in line with the Government's 'Learning for Living and Working in London' strategy. Our students are taught by specialist tutors and the courses are tailored to their individual needs.

Facilities at our College include an IT suite, equipped classrooms - with computer software, disability software in some cases, opti-music facilities, an interactive whiteboard, a training flat, kitchen, and an on-site gym. Although lessons are delivered within the division, students are also integrated into mainstream college life through sharing the facilities which include: the college canteen, Student Union, and the Learning Centre.

Why study with us?

We offer students a wide range of accredited qualifications and the support they need to achieve their goals at an appropriate level and pace.

Where can I study?

You can study at one of our College campuses; Acton, Hammersmith or Southall, at Scene on the Green, our retail outlet in Norwood Green and through the West London Mental Health Trust Work Rehab programme.

We are outstanding!

Our Supported Learning division received a Grade 1 (Outstanding) in our Learning Area Assessment.

How much does it cost?

Our Supported Learning programmes are free for Home/EU students.

Fees for International/Non-EU learners are available on application.

Class sizes

The class sizes are small and there is one lecturer to 8-10 students with a Learning Support Assistant (LSA) attached to the group.

Accreditations

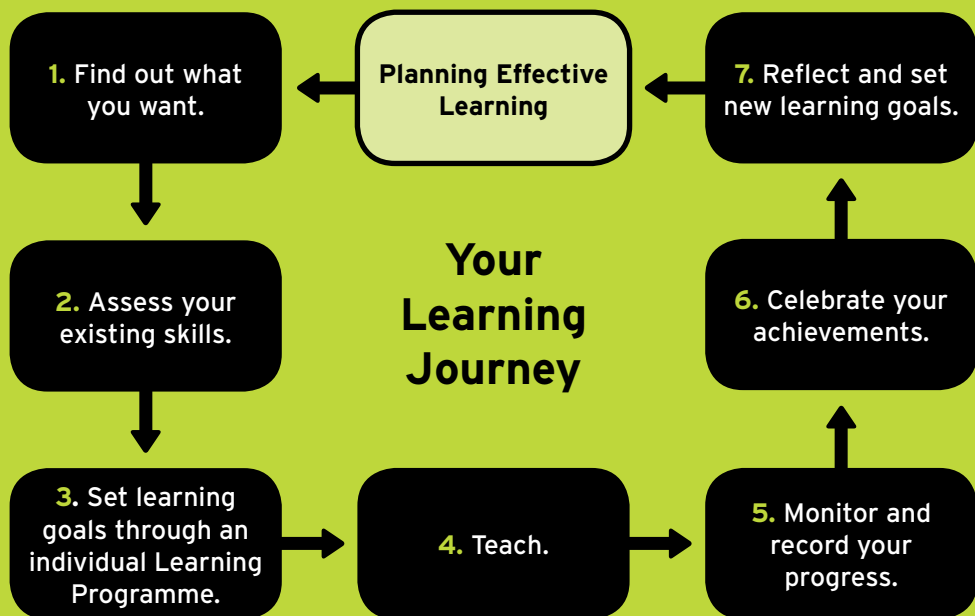
Our courses are accredited through OCN, Edexcel, OCR and NVQ.

Entry requirements

There are no formal entry requirements. However, a desire to improve independent living skills or progress into employment is desired.

Your learning Journey

We follow seven simple steps called the Learning Journey.



Acton Campus

Our Acton Campus caters for a range of students with moderate learning difficulties (MLD) to severe learning difficulties (SLD) and ranging from school leavers to adults. Our programme is based around employability and independent living skills.

Transition course-Moderate Learning Difficulties (MLD)

Age group	16-25
Duration	1-3 years
Mode	5 days per week 10am-3pm

These courses are suitable for young students progressing from school or those who may have left recently. Their aspirations may include progressing into paid employment or onto further study.

Transition to College (one year)

Students are supported through their first year to get acquainted with the college environment. They are encouraged and taught to take more responsibility for themselves. Internal work experience placements will be available at the College.

Transition to Working Life (one year)

This course places more emphasis on gaining employability skills and work experience placements will take place externally. (If the student is ready).

Transition to Employment (one year)

Students will be actively seeking paid employment and working within a small College business to further expand their employability skills.

Students may choose to complete all 3 years, or enrol onto the course which matches their skills and expertise.

Key skills such as literacy, numeracy and Information Technology (IT) are an integral part of the learning process embedded in all lessons. The aims of the course are to increase employability skills, personal and social development and some independent living skills. Students on these courses work from Milestone 8 to Level 1 in literacy and numeracy.

Work experience is available throughout the programme both internally and externally. Students will have the opportunity to do a placement at the college shop 'Scene on the Green'.

The course also includes extra curricular activities including football, kayaking, wall climbing, Multimedia, Performing Arts and Art & Design.

Gatehouse

Age group	16+
Duration	1 year
Mode	5 days per week 10am-3pm

The Gatehouse is a specialist centre for students with Asperger Syndrome and offers time and support for those who wish to make the transition into College and onto a mainstream course. Frequently, students have the academic ability but may lack confidence and the experience of being in an adult environment.

The course focuses on giving the student the experience of college life, improving their organisational skills, with the expectations that they undertake the work set before them, follow instructions, are able to ask for help and most importantly to attend classes regularly and on time.

The curriculum involves subjects such as art & design, work experience, fitness, Asperger awareness, some independence skills such as food preparation and exploring local areas within the local community. Students will also spend time visiting other College campuses, exploring course options with a view to progressing onto the course of their choice in the future.

Key skills such as literacy, numeracy and Information Technology (IT) are embedded into all subject areas. The focus of the curriculum is to develop a greater level of independence, improve personal and social skills and autonomy where they are able to take a greater level of responsibility for themselves and their learning journey.

Work experience is available throughout the programme and there are progression opportunities onto other courses or employment.

Support and Progression

Staffing and support is available to facilitate maximum progress over the year. It is possible for the student to be offered a second year if it is felt that further progress could be made.

The Additional Learning Support department (ALS) offers support to students progressing onto mainstream courses at the College to ensure that the student's transition is made as smooth as possible and to facilitate a successful outcome for their studies.

Severe Learning Difficulties (SLD)

Many adult learners with learning difficulties benefit from studying with us and develop independent living and employability skills.

The following courses are offered at our Acton Campus:

Stepping into Work

Age group	16+
Duration	2 year
Mode	5 days per week 10am-2.30pm

This is a full-time course for students who wish to work towards paid employment. During the course there will be opportunities to gain some work experience both at our shop in Norwood Green and at other placements both at the College and with external organisations. This course also includes tutorials, fitness for work and travel training.



Independent

Learning for Living

The following courses can be combined to provide a personalised programme:

Fitness for Work

Age group	16+
Duration	1 year
Mode	1 day per week 10am-2.30pm

This course is delivered at the College gym. Students will benefit from personalised fitness programmes especially designed for them.

Survival and Advanced Cookery

Age group	16+
Duration	1 year
Mode	1 day each per week 10am-2.30pm

Survival cookery teaches basic skills and includes simple snack and drink preparation. The advanced cookery courses will help to expand these skills into preparing simple lunch and dinner meals (e.g. Spaghetti Bolognese).

Retail

Age group	16+
Duration	1 year
Mode	1 day per week 10am-2.30pm

This course allows students to run the shop in the College's reception area and practice money and customer service skills.

Accessing the Community

Age group	16+
Duration	1 year
Mode	1 day per week 10am-2.30pm

This course gives students the opportunity to access facilities in the local area such as shops, leisure facilities and libraries. This course will develop their independence skills through accessing local facilities in the community.

DIY

Age group	16+
Duration	1 year
Mode	1 day per week 10am-2.30pm

This course will help students develop practical DIY skills and techniques.

Multimedia for Work

Age group	16+
Duration	1 year
Mode	1 day per week 10am-2.30pm

This course uses Information Learning Technology (ILT) to create a CV and develop their job searching skills.

Living Independently

Age group	16+
Duration	1 year
Mode	1 day per week 10am-2.30pm

This course allows students to practice all the skills needed around the home. Areas covered range from basic domestic skills to hospitality in the home.

Work Experience in retail outlet, Norwood Green

Age group	16+
Duration	1 year
Mode	1 day per week 10am-2.30pm

This course is run at our shop in Norwood Green. Students will have the opportunity to work in a real-life working environment, and develop skills in customer service and other work related skills.

Communication for Students with Profound and Moderate Learning Difficulties

We welcome students with complex and profound needs on our Communication course. They will benefit from using Opti-Music equipment which can enhance their learning experience.

There is also the opportunity for students on the Transition course to access additional evening courses at the Acton campus. These run between 3-5pm and subject areas have included Sports, Multimedia and Performing Arts (subject to demand).

For more information about our courses at our Acton Campus, contact:

Kira Brabenec
T: 020 8231 6340 ext 5371
M: 07979 751 954
E: kira.brabenec@wlc.ac.uk



Hammersmith Campus

Our Hammersmith Campus offers students with learning disabilities and difficulties a range of courses, encouraging them to develop their independent living and employability skills.

The department provides an individualised approach to learning and caters for a diverse range of students from school leavers to adults, students with mild and moderate learning difficulties (MLD) to students with severe learning disabilities (SLD).

The following courses are offered at our Hammersmith Campus:

Supported Independent Living

Age group	16+
Duration	1 year
Mode	3 days per week 10am-3.30pm

This course develops independent living skills to teach students to manage themselves at home and within the community. They will be given the opportunity to develop their skills in health and safety awareness, shopping and budgeting, gardening, accessing community services, basic cooking skills and other relevant subject areas.

Supported Functional Skills

Age group	16+
Duration	1 year
Mode	3 days per week 10am-3.30pm

This course consolidates students' independent living skills and helps them to realise their goals for employment. There will be a strong focus on helping them to develop literacy, numeracy, communication and IT skills by participating in activities such as writing basic letters and completing forms. Students will also have the opportunity to develop their employment skills by working at our college shop and setting up and running small enterprises.

Supported Work Placements

Age group	16+
Duration	1 year
Mode	5 days per week 10am-3.30pm

This course will help students gain internal work placements. They will learn how to deal with customers, and develop their retail skills by working in our college shop. They will also have the opportunity to develop confidence and independence skills.

Supported Progression

Age group	16+
Duration	1 year
Mode	5 days per week 10am-3.30pm

Students on this course learn about the world of work. They are given the opportunity to experience work placements and are offered help and advice in choosing and preparing for an appropriate job. Students are also encouraged to develop a variety of work related skills such as creating a CV; job searching, completing application forms and interview techniques. By the end of the course, they will have developed the necessary skills to enable them to gain paid employment and students will be supported towards achieving this. Students will also explore appropriate progression opportunities onto mainstream courses at the college.



Twilight Courses

There is also the opportunity for students with learning difficulties and/or disabilities to access additional evening courses at the Hammersmith campus. These run between 4-6pm. Courses have included Sports, Multimedia, Drama and Cookery (subject to demand).

Progression Routes

All students receive a nationally recognised accreditation at the end of their course. There are a variety of progression opportunities available. Students have the opportunity to progress through each of the courses outlined above, or they may complete one year or a maximum of four years depending on their needs.

For more information about our courses at our Hammersmith Campus, contact:

Sadaf Aslam
T: 020 8741 1688 ext 2116
M: 07917 814589
E: sadaf.aslam@wlc.ac.uk

Southall Campus

Our Southall Campus offers learners with learning disabilities and difficulties a range of courses, geared towards developing independent living skills and employability.

The division provides an individual and personalised approach to learning and caters for a diverse range of students, from school leavers to adults, learners with mild and moderate learning difficulties (MLD) to learners with severe learning disabilities (SLD).

The following courses are offered at our Southall Campus:

Communication for Work

Age group	16+
Duration	1 year
Mode	1 day per week 9.30am-3.30pm

This part-time course is great for students who wish to develop their communication and literacy skills. The course uses a personalised approach in order to help them develop their skills in literacy and communication and prepare them for work.

Vocational Skills Development (Group A & B)

Age group	16+
Duration	1 year
Mode	4 days per week 9.30am-3.30pm

This course is designed to explore learner aspirations and develop vocational skills. There are three pathways which include; Catering, Horticulture or Retail.

Students interested in Retail are able to use our shop at the college. Students who choose the horticulture pathway use a local allotment, and those on the catering pathway are able to use our in-house training kitchen to develop their skills.

Independence

Employability

Learning for Living (Group A & B)

Age group	16+
Duration	1 year
Mode	4 days per week 9.30am-3.30pm

This course is designed for students who want to develop their independent living skills both within the home and the community. Students are given the opportunity to develop their skills in Health and Safety, Shopping and Budgeting, Gardening, Accessing Community Services, and to develop basic cooking skills.

Skills for Work

Age group	16+
Duration	1 year
Mode	4 days per week 9.30am-3.30pm

This course is aimed at students who would like to enter employment and helps them to develop the necessary skills, including setting up and running various small enterprises. Students will also develop communication skills and will be taught how to write basic letters and complete job application forms.

Employment Focus

Age group	16+
Duration	1 year
Mode	5 days per week 9.30am-3.30pm

This course is focused on preparing students for paid employment. Learners will be taught how to fill in paperwork, create their own CV, interview techniques, and will be supported towards gaining paid employment.

Art & Design

Age group	16+
Duration	1 year
Mode	1 day per week 9.30am-3.30pm

This course runs one day per week for those that have a keen interest and talent in Art & Design. The course involves running a small enterprise and as part of this students produce art work that could potentially be sold. Students will be taught how to promote themselves as artists and a website will be developed to enable this.

Mentoring Skills

Age group	16+
Duration	1 year
Mode	2 days per week 9.30am-3.30pm

This course allows students to understand the theory behind mentoring and develop skills which teach them how they can be an effective mentor. Students are given the opportunity to practice the theory by mentoring learners from other courses within the division.

Fitness for Work

Age group	16+
Duration	1 year
Mode	1 day per week 9.30am-3.30pm

This course runs one day per week and is designed for students that have an interest in how to stay fit and lead healthy lifestyles. This course is classroom based and allows students to use the gym at the college and community facilities.

For more information about our courses at our Southall Campus, contact:

Monica Boczar
T: 020 8231 6122
M: 07979 753 920
E: monica.boczar@wlc.ac.uk

Fit
Fit
Fit

West London Mental Health Trust Work Rehab

Our Supported Learning division works in collaboration with the West London Mental Health Trust to provide courses for team-workers/ students within Work Rehab, based at St. Bernards Hospital. These courses are run to support individuals who are referred to the College by the West London Mental Health Trust.

Team-workers in one or more of the work units can sign up for course(s) that complement their work placements. Work based assessments are carried out by the tutors.

The courses available provide students with an opportunity to build their confidence levels as well as their self esteem. These are nationally recognised qualifications that can lead to progression onto mainstream courses and employment.

The following courses are offered in the Work Rehab Units and at our College room based onsite:

Amenity Horticulture, Skills for Working Life

Age group	18+
Duration	1 year
Level	Entry Level 3
Mode	Flexible

Conservation, Skills for Working Life

Age group	18+
Duration	1 year
Level	Entry Level 3
Mode	Flexible

Production Horticulture, Skills for Working Life

Age group	18+
Duration	1 year
Level	Entry Level 3
Mode	Flexible

Floristry, Skills for Working Life

Age group	18+
Duration	1 year
Level	Entry Level 3
Mode	Flexible

Horticulture

Age group	18+
Duration	1 year
Level	NVQ Level 1
Mode	Flexible

Retail

Age group	18+
Duration	1 year
Level	NVQ Level 1
Mode	Flexible

Literacy and Numeracy

Age group	18+
Duration	1 year
Level	Entry Level
Mode	Flexible

Customer Services

Age group	18+
Duration	1 year
Level	NVQ Level 1
Mode	Flexible

Customer Services Short Courses:

- Conflict Handling
- Hospitality Customer Service
- Hospitality Selling
- Selling
- Customer Service



Cowgate Day Centre, Greenford

Our Supported Learning division works in collaboration with the staff at Cowgate Day Centre to provide educational options for students. Independent living skills are developed through practical options, learners are encouraged and supported to progress onto mainstream courses within the Supported Learning division. Some learners have the opportunity to develop work-based skills by working at our retail outlet, Scene on the Green, in Norwood Green. Students not able to access this opportunity develop work related skills through the Mini-Enterprise modules.

The courses accredited to Entry Level OCN include:

- Social Communication
- Personal Development
- Mini Enterprise
- Scene on the Green
(work experience)
- Travel Training

Carlton Road Day Centre, Acton

Supported Learning courses in the community include courses based at Carlton Road Day Centre for people with Profound and Multiple Learning Disabilities (PMLD).

We offer students a range of courses that develop their communication and interaction skills. Courses include cooking and accessing the facilities within the community.

For more information about these courses, or to discuss a bespoke full cost course contact:

Judith Pepper-Cox
T: 020 8231 6340 ext 5365
M: 07917 211 170
E: judith.pepper-cox@wlc.ac.uk

Employability

Full Cost Courses

In addition to the vast range of courses on offer throughout the Supported Learning division, we are also able to design and deliver tailor-made courses, specific to the needs of learners and external partners. These courses are available at full cost and can be either skill or accreditation specific. The cost can be covered either by the external partner or by individual direct payments. The courses can be delivered either within the college or at any other preferred location within the community. The length of the courses can also vary in the number of hours a week and weeks per year.

School Links

Age group	14-19
Duration	Flexible
Mode	Flexible

We have good school links and offer a range of courses with students from Belvue Special School, Cambridge School, Marjorie Kinnon School, Parayhouse School, Sybil Elgar School and Woodlane School. These courses are put on as and when requested by the school. The programme is tailored to specific requirements and can run either as a taster which focuses on getting learners acquainted with the College environment or with a stand alone accreditation attached. Subjects that have been offered on the school link programme include Construction, Motor Vehicle, Electrical Installation, Ceramics, Cookery, Photography, Multimedia, Retail, Photography and accessing the on-site gym. Learners may progress onto mainstream courses on completion of this course.

For more information about these courses, or to discuss a bespoke full cost course contact:

Sue Slynn
T: 020 8231 6348
M: 07768 171 735
E: sue.slynn@wlc.ac.uk

The Orchard

The Supported Learning division will be delivering a variety of full cost courses at The Orchard, a medium secure unit on the St. Bernard site. The courses have been designed to equip the learners with the skills needed to where appropriate progress onto work rehab provision or relocation through the West London Mental Health Trust.

For more information about these courses, contact:

Judith Pepper-Cox
T: 020 8231 6340 ext 5365
M: 07917 211 170
E: judith.pepper-cox@wlc.ac.uk

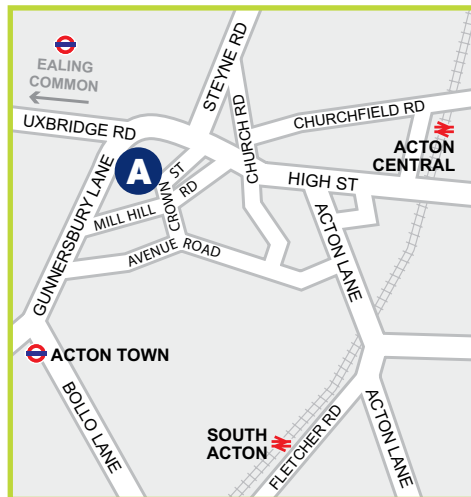


Employability

Our Campuses - How to find us

Acton Campus

Gunnersbury Lane, Acton,
London W3 8UX



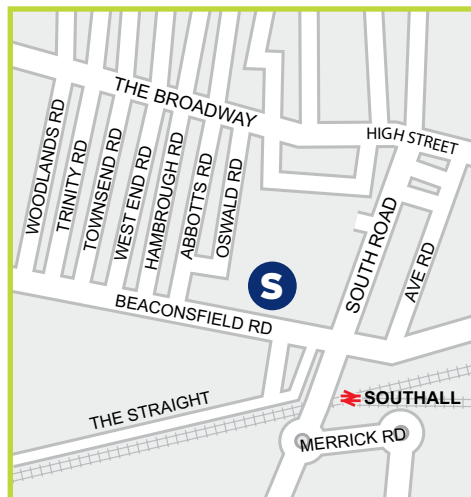
Hammersmith Campus

Gliddon Road, Barons Court,
London W14 9BL



Southall Campus

Beaconsfield Road, Southall,
Middlesex UB1 1DP



Who to contact

Acton Campus

Kira Brabenec
T: 020 8231 6340 ext 5371
M: 07979 751 954
E: kira.brabenec@wlc.ac.uk

Hammersmith Campus

Sadaf Aslam
T: 020 8741 1688 ext 2116
M: 07917 814 589
E: sadaf.aslam@wlc.ac.uk

Southall Campus

Monica Boczar
T: 020 8231 6122
M: 07979 753 920
E: monica.boczar@wlc.ac.uk

**West London Mental Health
Trust - Work Rehab & The
Orchard/ Cowgate Day Centre/
Carlton Road Day Centre**

Judith Pepper-Cox
T: 020 8231 6340 ext 5365
M: 07917 211 170
E: judith.pepper-cox@wlc.ac.uk

Full Cost Courses

Sue Slynn
T: 020 8231 6348
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Independent