

How can I Pay?

We accept all major credit and debit cards with the exception of Diners Club and American Express. You can also pay by cash or cheque but we do not accept any foreign currency including Euros.

Do I have to pay my fees at once?

Home students - we normally ask you to pay your fees in full when completing enrolment and before you start your course. However, arrangements for part payments may be made for courses lasting longer than one term and costing £300 or more.

Home students under the age of 19 on 31 August 2009 qualify for **free education** and are generally only charged a £20 enrolment fee.

Commercial Activity Programmes and Higher Education fee payment

Those enrolling on Commercial Activity Programmes (CAP) and Higher Education (HE) courses will be charged the full fees in all instances.

International Students - if you are an international student coming to study in the UK you need to pay a deposit to reserve a place on your course - all outstanding fees must be paid in full when you enrol.

If you are on a student visa and need help with extending your stay in this country please contact our International Centre.

0207 565 1246

intoff@wlc.ac.uk

I am in receipt of an income-based benefit - how much do I pay?

Those in receipt of an income-based benefit are only charged a £20 enrolment fee as tuition is free. This applies for the majority of our courses but there are a few exceptions such as Higher Education (HE) and Commercial Activity Programmes (CAP) and these are both highlighted in our Course Guides.

Benefits that qualify for fee reductions are:

- Job Seekers Allowance
- Employment Support Allowance
- Housing Benefit
- Income Support
- Council Tax Benefit
- Working Tax Credit (subject to a yearly household income).

What do I need if my employer is paying my fees?

If an employer or training agent is paying your fees and receiving a training grant or any government funding towards your college training (i.e. you are on Apprenticeship Programme) they must contact the College prior to you starting the course in order to agree and sign a training contract as the standard employers fees do not apply.

If your employer does not receive any funding towards your training they must write a letter on headed paper for you to bring when you enrol. This should state that they will pay your course fees and any other necessary costs. The College will then invoice your employer.

Financial Support

Can I receive financial help?

There are a number of ways that students may be supported financially at College.

If you are a home student aged between 16 and 18 on 31 August 2009 you will not be charged for tuition or exam fees but will pay a £20 enrolment fee.

There are a number of loans and grants available to students and applications should be made as soon as you have completed enrolment.

Theses are:

- ALG - Adult Learner Grant
- EMA - Education Maintenance Allowance
- C2L - Care to Learn
- LSF - Learner Support Funds
- Training and Learning for Work.

Please contact the Student Fund Administrators for assistance.

020 7565 1295

studentfunds@wlc.ac.uk

Higher Education (HE)

We are unable to offer any reductions or discounts irrespective of age, status or circumstances. This offer includes Higher National Diploma and Certificates and Foundation Degree courses.

Home students may qualify for help with tuition fees and maintenance and can apply for loans and grants.

To apply for a loan/grant, you need to complete the Student Finance England application form on-line as soon as possible.

www.direct.gov.uk/StudentFinance

Passports

In some cases we may need to see your passport and check visas in order to confirm your status in the United Kingdom. Please note that students with dual nationality, and also holding a European Union passport, may be required to provide documentary evidence for a minimum of three years ordinary residence in the area of the European Union.